



**Minnesota**  
STATE COLLEGES  
& UNIVERSITIES

**Center for Teaching & Learning  
Steering Committee  
January 26, 2006  
9:00 – 1:00 p.m.  
Board Room B, Office of the Chancellor  
30 7<sup>th</sup> Street East, St. Paul**

## **AGENDA**

**Attending:** Cheryl Avenel-Navara, Carol Steimer Bailey, Jim Berg, Josephine Books, Richard Brown, Mike Connelly, Zala Fashant, Janet Henquinet, Louise Hoxworth, Debra Japp, Mary Kne, Tim Kroeger (ITV), Karen LaPlant (ITV), Raymond Lou, Lynda Milne, Sharon Oliver, Larry Oveson, Mary Rothchild, Carol Steimer Bailey, Cathy Summa, Karen Thoms (ITV), Stewart Ross

**Absent with Notice:** Nancy Black, Dick Johnson, Larry Litecky, Martin Springborg, Keith Stover

<b>Time</b>	<b>Topics</b>	<b>Facilitator / Handout</b>
<b>9:00 – 9:10</b>	<b>1.</b> Minutes from Previous Meeting <b>2.</b> Review of Agenda	<b>1.</b> 11/17/05 <a href="#">Minutes</a> <b>2.</b> 1/26/06 Agenda
<b>9:10 – 9:15</b>	<b>3.</b> Member Business a) Welcome new members: J. Berg, K. LaPlant b) Member appointment terms	<i>Lynda, All</i> <b>a)</b> <a href="#">Member roster</a> <b>b)</b> Letter from James Kaplan
<b>9:15 – 11:00</b>	<b>4.</b> Initiatives & Activities Update a) CTL Work Plan 2006-2007 (DRAFT) b) FY07 CTL Budget Request (DRAFT) c) BOT Award for Teaching Excellence and MSCF Awards for Excellence d) Transfer Oversight Committee: campus conversations e) Designed for Learning (NCAT) Pilot	<i>All</i> <b>a)</b> <a href="#">DRAFT Work Plan</a> <b>b)</b> DRAFT Budget Request <b>c)</b> <a href="#">Award for Teaching Excellence Work Plan</a> and <a href="#">AFE guidelines</a> <a href="http://awardsforexcellence.proje.ct.mnscu.edu/">http://awardsforexcellence.proje.ct.mnscu.edu/</a> <b>d)</b> <a href="#">TOC Workgroup minutes 1/12/06</a> ; <a href="#">System Strategic Plan</a> <b>e)</b> Overview: <a href="#">potential grant applicants</a> ; <a href="#">Course Planning Tool</a>
<b>11:00 – 12:00</b>	<b>5.</b> CTL Operations & Programs Report a) RSP 2006	<i>Richard Brown, Sue Howard, Zala Fashant, Carol Steimer Bailey</i> <b>a)</b> <a href="#">RSP Program and Keynote Panel Summaries</a>

## AGENDA (Continued)

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	b) Events February-March, 2006	b) <a href="#">Events</a> Calendar	
	c) Instructional Development Grants	c) Upcoming grant review	
	d) CTL Biennial Report	d) Report update	
<b>12:00 – 1:00</b>	<b>6. Lunch and Discussion</b>		<i>All</i>
	a) CTL Staffing	a) <a href="#">CTL staffing list</a>	

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## Future Meetings

All meetings are scheduled to be held at the Office of the Chancellor, Board Room B, 4<sup>th</sup> Floor.  
The street address is 30 East Seventh Street, St. Paul, MN 55101.

Thursday, January 26, 2006, 9:00-1:00, Board Room B or via ITV (1 week notice, please)

Friday, March 17, 2006, 9:00-1:00, Board Room B or via ITV (1 week notice, please)

Thursday, May 4, 2006, 9:00-1:00, Board Room B or via ITV (1 week notice, please)

### CHANGE IN SCHEDULE:

Wednesday, June 8, 2006, 4:15 – 7:00pm , Normandale Community College. To be held after Weekend Seminar.