



Minnesota
STATE COLLEGES
& UNIVERSITIES

Center for Teaching & Learning
Steering Committee
March 26, 2007
9:00 a.m. – 4:00 p.m.
Board Room, Office of the Chancellor (4th Floor)
30 7th Street East, St. Paul

AGENDA

Attending: Deena Allen, Cheryl Avenel-Navara, Jim Berg, Josephine Books, Frankie Condon, Al Essa, Kathi Hiyane-Brown, Louise Hoxworth, Kathryn Kelley, Tim Kroeger, Russ Lee, Larry Litecky, Raymond Lou, Lynda Milne, Sharon Oliver, Stewart Ross, Mary Rothchild, Yvonne Shafer, Martin Springborg, Doug Thompson, Thomas Wortman

Absent with Notice: Nancy Black, Karen LaPlant, Cathy Summa, Zala Fashant

| <i>Time</i> | <i>Topics</i> | <i>Facilitator / Handout</i> |
|---------------|---|---|
| 9:00 – 9:10 | <ol style="list-style-type: none">Minutes from Previous MeetingReview of Agenda | <ol style="list-style-type: none">1/24/07 Minutes3/26/07 Agenda |
| 9:10 – 10:00 | <ol style="list-style-type: none">CTL 2006-2007 Work Plan Review<ul style="list-style-type: none">What issues, needs for FY08? | CTL Staff: Martin, Yvonne, Zala, Tom, Lynda <ol style="list-style-type: none">2006-2007 Work Plan 3Q Status Report |
| 10:00 - 11:00 | <ol style="list-style-type: none">2005 Systemwide Faculty Dev Survey<ul style="list-style-type: none">Small group reading and review (breakout rooms) | See "Survey Group" assignment sheet (green). Four small groups, reviewing surveys from: <ul style="list-style-type: none">universitiescommunity collegestechnical collegesconsolidated colleges |
| 11:00 – 12:00 | <ol style="list-style-type: none">2005 Systemwide Faculty Dev Survey<ul style="list-style-type: none">Committee discussion and decisionsWhat needs should CTL address in FY08?What questions should we ask in Fall 2007 survey? | Group facilitators present findings from groups. Entire committee discusses |
| 12:00 – 1:00 | Lunch. WALK! Enjoy spring weather! Visit the river. Smile. Feel good about helping CTL and faculty throughout the state. | All |
| 1:00 – 1:45 | <ol style="list-style-type: none">CTL: Planning Strategically | All review and discuss <ol style="list-style-type: none">a. System Strategic Plan b. System Action Plan 2006-2010 |

AGENDA (Continued)

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| 1:45 – 2:30 | 7. CTL 2007-2008 Strategic Directions Small group discussion (breakout rooms) | See “Strategic Direction” assignment sheet (pink). Four small groups, discussing directions for supporting : <ul style="list-style-type: none">• Teaching• Research, professional development• Service• Recruitment and retention |
| 3:00 – 3:30 | 8. CTL 2007-2008 Strategic Directions Entire committee discussion | 7. Staff draft: 2007-2008 CTL Work Plan Group facilitators present findings from groups. Entire committee discusses |
| 3:30 – 4:00 | 9. Wrap-up <ul style="list-style-type: none">a. Committee process/caucusesb. Revisit “parking lots”c. Meeting review | All |

Preparation for this Retreat

Please bring with you your own reference copies of documents that may help you in thinking about strategic CTL and CTL Steering Committee issues. Those might include:

1. CTL Steering Committee By-Laws
2. Agendas and minutes from past meetings on “strategic” topics (both of the above are available at <http://www.ctl.mnscu.edu/about/committee/>)
3. CTL Campus Leader reports for your campus (available at <http://campusfacdev.project.mnscu.edu/>)

Future Meetings

Meetings are regularly scheduled to be held at the Office of the Chancellor, Room 3304, 3rd Floor, west side of Atrium. The street address is 30 East Seventh Street, St. Paul, MN 55101

Faculty travel expenses associated with attending committee meetings will be reimbursed. Submit to Lynne Goldetsky in CTL a travel reimbursement form (available from your college or university, the State of Minnesota Employee Self-Service Web site, or CTL) detailing expenses and including your Employee ID or Social Security number.

Enter from 3rd floor skyway or take escalator from Ground Floor level. **Parking vouchers will be provided only for World Trade Center ramp** (directly across from Wells Fargo Place, on north side of Seventh Street).

~~Friday~~ Monday, March 30th, 2007, Board Room (9:00 to 4:00 PM) 3304 or via ITV (1 week notice, please)

Thursday, May 3, 2007, Room 3304 or via ITV (1 week notice, please)

Wednesday, June 6, 2007, Location to be determined (4:00 to 7:00 PM)