



Minnesota  
STATE COLLEGES  
& UNIVERSITIES

Center for Teaching & Learning  
Steering Committee  
May 3, 2007  
9:00 a.m. – 1:00 p.m.  
Room 3304, Office of the Chancellor (3<sup>rd</sup> Floor, Atrium)  
30 7<sup>th</sup> Street East, St. Paul

## AGENDA

**Attending:** Deena Allen, Nancy Black, Josephine Books, Frankie Condon, Al Essa, Kathi Hiyane-Brown, Louise Hoxworth, Tim Kroeger, Karen LaPlant, Russ Lee, Larry Litecky, Raymond Lou, Lynda Milne, Sharon Oliver, Larry Oveson, Stewart Ross, Mary Rothchild, Yvonne Shafer, Martin Springborg, Cathy Summa, Doug Thompson, Thomas Wortman, Zala Fashant

**Absent with Notice:** Cheryl Avenel-Navara, Jim Berg, Kathryn Kelley

<i>Time</i>	<i>Topics</i>	<i>Facilitator / Handout</i>
9:00 – 9:10	1. Minutes from Previous Meeting 2. Review of Agenda	1. 3/26/07 <a href="#">Minutes</a> 2. 5/3/07 Agenda
9:10 – 9:20	3. Member appointments for next year	All 3. <a href="#">Roster</a>
9:20 – 10:00	4. CTL 2008 Work Plan Draft	CTL Staff: Martin Springborg, Yvonne Shafer, Zala Fashant, Tom Wortman, Lynda 4. <a href="#">2007-2008 Work Plan Draft</a> and Draft initiative requests
10:00 - 10:30	5. 2007 Systemwide Faculty Dev Survey Draft <ul style="list-style-type: none"><li>• Small group reading and review (breakout rooms)</li></ul>	See “Survey Group” assignment sheet (green). Four small groups, reviewing surveys from: <ul style="list-style-type: none"><li>- universities</li><li>- community colleges</li><li>- technical colleges</li><li>- consolidated colleges</li></ul>
10:45 – 12:00	5. CTL Operations & Programs Report <ul style="list-style-type: none"><li>a) CTL Staffing</li><li>b) RSP/ITeach Online</li><li>c) Discipline Workshops, Fall</li><li>d) Leaders: Spring Workshop, new designation paperwork</li><li>e) Grants: D4L and ID</li><li>f) Core outcomes study</li></ul>	Lynda, Zala, Martin, Yvonne, Tom, Julia Curtiss, Stacy Wells <ul style="list-style-type: none"><li>a) <a href="#">FacDev Coordinator, universities</a></li><li>b) <a href="#">D2L</a> / Elluminate</li><li>c) List of Discipline Workshops</li><li>d) Evaluation/report; intra-agency agreements</li><li>e) Grants awarded lists</li><li>f) Draft report materials (chart, Web)</li></ul>

**AGENDA (Continued)**

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|---------------------|--|------------|
| <b>12:00 – 1:00</b> | <b>6.</b> Lunch and Discussion<br>Summer meeting; Committee agenda<br>and priorities for 2007-2008 | <i>All</i> |
|---------------------|--|------------|

## **AGENDA (Continued)**

### **Future Meetings**

Meetings are regularly scheduled to be held at the Office of the Chancellor, Room 3304, 3rd Floor, west side of Atrium. The street address is 30 East Seventh Street, St. Paul, MN 55101

Faculty travel expenses associated with attending committee meetings will be reimbursed. Submit to Lynne Goldetsky in CTL a travel reimbursement form (available from your college or university, the State of Minnesota Employee Self-Service Web site, or CTL) detailing expenses and including your Employee ID or Social Security number.

Enter from 3<sup>rd</sup> floor skyway or take escalator from Ground Floor level. **Parking vouchers will be provided only for World Trade Center ramp** (directly across from Wells Fargo Place, on north side of Seventh Street).

Wednesday, June 6, 2007, Location to be determined (4:00 to 7:00 PM)