



**Minnesota**  
STATE COLLEGES  
& UNIVERSITIES

**Center for Teaching & Learning**  
**Steering Committee**  
**September 15, 2006**  
**9:00 – 1:00 p.m.**  
**World Trade Room, 4<sup>th</sup> Floor, Office of the Chancellor**  
**30 7<sup>th</sup> Street East, St. Paul**

## **AGENDA**

**Attending:** Deena Allen, Cheryl Avenel-Navara, Jim Berg, Frankie Condon, Al Essa, Zala Fashant, Kathi Hiyane-Brown, Louise Hoxworth, Debra Japp, Kathryn Kelley, Tim Kroeger, Larry Litecky, Lynda Milne, Sharon Oliver, Larry Oveson, Mary Rothchild, Martin Springborg, Keith Stover, Cathy Summa

**Absent with Notice:** Nancy Black, Josephine Books, Karen LaPlant, Raymond Lou, Stewart Ross, Doug Thompson

<i><b>Time</b></i>	<i><b>Topics</b></i>	<i><b>Facilitator / Handout</b></i>
<b>9:00 – 9:10</b>	<b>1.</b> Minutes from Previous Meeting <b>2.</b> Review of Agenda	<b>1.</b> 5/4/06 and 6/8/06 Minutes <b>2.</b> 9/15/06 Agenda
<b>9:10 – 9:25</b>	<b>3.</b> Member Business  Welcome new members F. Condon, K. Hiyane-Brown, K. Kelley	<i>Lynda, All</i>  <a href="#">Member roster</a>
<b>9:25 – 11:00</b>	<b>4.</b> Initiatives & Activities Update a) CTL Work Plan 2006-2007 (FINAL) b) FY07 Initiatives Update c) BOT Award for Teaching Excellence d) MSCF Awards for Excellence, IPESL e) Designed for Learning (NCAT) and Instructional Development Grants	<i>Lynda, David Laverny-Rafter, All</i> a) Work Plan <a href="#">Narrative</a> and <a href="#">Table</a> b) Initiatives Descriptions 1. <a href="#">Core Skills</a> c) <a href="#">Work Plan</a> Revision d) <a href="#">Status</a> and <a href="#">Reporting Process</a> e) <a href="#">D4L</a> and <a href="#">ID</a> grant press releases; plans for this year
<b>11:00 – 12:00</b>	<b>5.</b> CTL Operations & Programs Report a) CTL Staffing  b) RSP/ITeach 2007 c) Summer/Regional Seminars, 2006 d) Online course 2006	<i>Lynda, Zala Fashant, Martin Springborg</i> a) Hiring underway (PDs) - Asst Dir, Grants; Admin Asst - 1.6 FTE FacDev Coordinators - 1.8 FTE Initiative Leaders b) Overview c) NE report: <a href="#">Narrative</a> , <a href="#">Table</a> d) Online course summary

## AGENDA (Continued)

---

- 
- |                     |                                |                                                              |
|---------------------|--------------------------------|--------------------------------------------------------------|
| <b>12:00 – 1:00</b> | <b>6.</b> Lunch and Discussion | <i>All</i>                                                   |
|                     | a) CTL Campus Leaders          | a) <a href="#">Fall workshop plans (with CAOs and deans)</a> |
|                     |                                | b) <a href="#">New format, Weekly Update</a>                 |
- 

### Future Meetings

Meetings are regularly scheduled to be held at the Office of the Chancellor, Room 3304, 3rd Floor, west side of Atrium. The street address is 30 East Seventh Street, St. Paul, MN 55101.

Enter from 3<sup>rd</sup> floor skyway or take escalator from Ground Floor level. **Parking vouchers will be provided only for World Trade Center ramp** (directly across from Wells Fargo Place, on north side of Seventh Street).

Friday, September 15, 2006, World Trade Room, 4<sup>th</sup> Floor or via ITV (1 week notice, please)  
Thursday, November 16, 2006, Room 3304 or via ITV (1 week notice, please)  
Wednesday, January 24, 2007, Room 3304 or via ITV (1 week notice, please)  
Friday, March 30, 2007, Room 3304 or via ITV (1 week notice, please)  
Thursday, May 3, 2007, Room 3304 or via ITV (1 week notice, please)  
Wednesday, June 6, 2007, Location to be determined (4:00 to 7:00 PM)