

**MnSCU Center for Teaching and Learning  
Steering Committee Meeting  
May 4, 2005**

**Minutes**

**PRESENT:** Deena Allen, Cheryl Avenal-Navara, Michael Berndt, Mike Connelly, Zala Fashant, Rex Gaskill, Janet Henquinet, Sue Howard, Debra Japp, James Kaplan, Russell Lee, Larry Litecky, Raymond Lou, Chuck Lyons, Lynda Milne, John O'Brien, Sharon Oliver, Larry Oveson, Stewart Ross, Beth Sandell, Martin Springborg, Carol Steimer Bailey, Karen Thoms,

**ABSENT WITH NOTICE:** Nancy Black, Mary Rothchild, Keith Stover, Anna Verhoye

**MINUTES:** Mary Kne/Lynda Milne/Zala Fashant      (? denotes action item)

**Minutes and Review of Agenda**

Minutes accepted as written

Agenda accepted as written

**Member Business**

*Fall 2005 IFO appointments*

Committee was concerned if member appointments all expire at the same time, thought some people should have a 1 or 2 year appointment to stagger member changes. Lynda will ask Nancy Black to consider different lengths of terms so they don't all terminate at the same time.

*Member Changes*

This meeting is the last meeting for two members...Rex Gaskill and Russ Lee. The Committee welcomes new member Sharon Oliver

**Action Item Updates**

*MUSAAF Committee Membership*

Lynda Milne contacted John Ferden, President of the MUSAAF union. He was delighted to be contacted and interested in checking it out, although unable to attend this meeting.

? **Lynda will invite John Ferden to a future Steering Committee meeting**

*NCAT R2R Workshop, Phoenix*

Lynda Milne attended the NCAT workshop along with Debra Japp, Josephine Brooks, Louise Pugh, Phyllis Ballata

Lynda reported on the workshop.

## Initiatives and Activities Update

### *Prospective Course Redesign Pilot*

The Committee reviewed and discussed the new draft of the Project Description. Milne mentioned that there is no money to do this project as envisioned. Deena Allen has secured \$175,000 to start on 1<sup>st</sup> year pilot: \$125,000 of internal funds and \$50,000 from Perkins. That should be enough to carry us through next AY, allowing five course redesigns and seek extra funds. We hope it is more appealing to Bush Foundation when they announce their new faculty initiative.

Re Twigg involvement: The Twigg NCAT proposal of January 2005 describes 10 courses in 3 years at \$100,000 per year. We'd like to work with her, especially the 1<sup>st</sup> year, because she can help plan redesign evaluations in ways that yield comparable outcomes data across disparate projects. Beyond first year we are not sure what her contribution would be or what possibility there is for funding. We will ask her to sign on for first year and then see what is appropriate afterwards. We are not too specific re hours and days yet, but we have her general plan on what she would do. We need to negotiate what specific tasks would be.

Steering Committee members concerns included:

- Kaplan: Is there someone in state who could provide those services?
- Milne: No one here has had this experience delivering outcomes in the state. We can do the management of this project, just need some assistance to begin.
- Kaplan: #6 says "Strengthen faculty focus on teaching." Should switch to "faculty" satisfaction.
- Allen: Twigg wrote directly to the chancellor. We have to do a formal response because she's asked for one.
- Litecky: He has two faculty very enthusiastic about convergent technology. Might the system have some interest in a TV channel. He and Leslie Mercer met with President/CEO Public Television Station. John O'Brien interested in being involved in these discussions.
- Japp: Must be faculty driven and also fit mission of the institution. It is disturbing if students in some institutions would take all their classes the "Twigg" way (i.e., with reduced instructor contact time). Other concern is that we are a system and students transfer all the time. We need to think about the experience of the transfer student.
- O'Brien: Let's wait to see if pilot works and then worry about finding more money.
- Thoms: Make very clear the assumption that it is campus-specific.
- Avenal-Navara: Faculty want face-to-face with their students. Concerned re access issues in the Twigg redesign model. Minority students and rural

- students don't have their own computers, or ready access to broadband technology. Does it really serve underserved students? If that's our target population to improve success rates, we've got to see how this works in rural areas.
- Milne: Any project like this should focus on solving problems rather than merely "enhancing" the system.
  - Connolly: Agrees we need always to improve learning, but doesn't see teachers pushing this particular issue. Came from administration. Sees it as an economic issue. Need to fight that perception or it won't be successful.
  - Japp: Most presentations have stressed cost savings...but should focus more on how it changed your teaching and how students learned.
  - Kaplan: #8 maybe costs are not reduced on some courses. Say "maximize effectiveness of faculty time".
  - Fashant: Bring students into this idea earlier on. What they think works well.
  - Henquinet: Lack of expert help and training. Technology is expensive, but teachers don't have technology and training to support this.
  - Japp: Instructional technology folks need to be involved.

#### *ASA/MSCF 2010 Conversations*

Lynda Milne raised the question of the general purpose of these conversations. If we are going to have these conversations, then what role should CTL play? If CTL is going to be involved, then let's get it programmed and going.

- Oveson: Instigated this process because he wanted to inform this year's contract negotiations on the big issues. Doesn't think CTL needs to be involved in this effort. Program or "template" takes value of serendipity out of it. Agrees with concreteness of outcomes, but not in structure. Need better prepared facilitators. Logistics were a problem at multi-campus conversation (via ITV) at MSCST. Need to focus questions and conversations. Share around system. Results should influence policymakers and negotiators over the next few years. Need to fine tune the questions. People want to talk.
- Ross: Discussed with Dean to do conversations on continuing basis. They had questions about continuing the dialogue. They are not against this, only wondering how it might continue. If we can understand why we are doing the conversations the deans will be interested in this.
- Berndt: What are we getting from economists and demographers, etc., on 2010
- Litecky: Need action outcomes from these meetings

- Lee: CTL Leaders could arrange conversations on each campus and report information
- Springborg: Good to involve new voices in conversation, not same discussions.
- Henquinet: Some structure is good to get people involved.
- Howard: Weekend Seminar could have an “expert” talk about 2010...future.
- Japp: Is it important enough to be an “initiative”.
- Milne: Return to Linda Baer, Larry Oveson and Nancy Black for more direction. Still confused about whether there’s an appropriate role for CTL. If there is some facilitation structure, maybe CTL should be involved.

#### *Faculty Development Surveys*

Milne presented the latest draft of the Faculty survey that will be distributed August 15 – September 11. The survey is being developed by the Organizational Effectiveness Research group at MSU, Mankato parallel with the IT faculty survey.

- Milne asked the Committee to review the survey and make suggestions to her in writing, by June 15. Noted that each CTL leader can add 5 campus-specific questions. (Deadline August 5.)
- Lee: the survey is a time to ask questions that most people can answer; the Twigg initiative is not known by all.

Some concern was expressed about whether the unions would be able to review and sign-off on the survey before August.

- Japp: IFO Presidents have some pay that they could receive in order to review final draft.
- Lee: Couldn’t IFO designate one person to sign off.
- Japp: Concerned that they will want whole board to see it...not until September or October.
- Milne: If unions propose final date before June 30, we’ll go with that. IT survey will be done concurrently.

### **Campus Programs**

#### *Summer Opportunities*

##### *Teaching Online Workshop*

The Perkins funded “Teaching Online Workshop” is open for registration. It is a four week workshop and all online on D2L. Milne asked the Committee their opinion on charging \$100 per registrant for the workshop and the committee believes it is ok to charge \$100 for this course. A couple other items mentioned by committee members were:

- Bemidji State is holding a summer workshop for dept. chairs and one for deans. We should have link on our website. Muriel Gilman is the contact at BSU.
- Invite Spring Lake Park to ITeach to present what they are doing with their eFolio site. We need mentors for these kids for feedback for their portfolio site.
- Have campuses include faculty development in their presentations to the Board of Trustees or have Larry Oveson and Nancy Black show what innovative stuff is going on around the state.

**CTL Steering Committee Meeting Dates for AY2006**

Wednesday, September 14, 2005

Thursday, November 17, 2005

Thursday, January 26, 2006

Friday, March 17, 2006

Thursday, May 4, 2006

Wednesday, July 12, 2006