

**MnSCU Center for Teaching and Learning
Steering Committee
Meeting June 5, 2000**

Minutes

PRESENT:

ABSENT:

MINUTES:

ACTION ITEMS FROM LAST MEETING:

Send UPDATE to more people.

ADDITIONS:

PROGRAMMING- CTL Leaders Workshop
Discipline and Small Grants

PERSONNEL- Election of new chair
Set schedule for next year
General Announcements

BUDGET PROCESS FOR FY01:

There has been no increase for CTL Leaders and there was actually a 10% decrease. This does not mean we will have to lose any staff however we will lose money from our programming budget.

It is too late for us to have an impact on next year's budget. But, if we figure out how to have a stronger voice at all of our meetings we may be able to change it for the future.

Jim suggested that we bring in a consultant to raise the profile of CTL. Also that we start to do grant hunting on a local level and in private foundations.

Suggestions for making an impact were: John O'Brien- We need to find ways to convince other people this money isn't just going to CTL but will benefit them also.

PROGRAMMING:

INSTRUCTIONAL TECHNOLOGY CONFERENCE:

Overall, most everyone enjoyed the conference. There were quite a few people disappointed that they did not get an actual tour of the entire Ford Plant.

Most of the evaluations were positive. People would like to see TeachNet more system wide.

SUMMER CONFERENCE:

Right now we have a strong number of people attending. We have 260 faculty, 13 administration, and 8 CTL staff. There are 140 rooms taken with 150 available.

We went through the agenda. There will be story tellers whose stories will represent different cultures. Then there will be keynote speakers. The evening will end with different escapades. MnSAT will be doing an orientation video.

Jim suggested that there be a video tape made to show other faculty who were unable to attend.

ORIENTATION VIDEO:

There will be scenes from campuses while you hear Jane and Linda's voices in the background. It will be ready to preview at the summer conference.

CTL LEADERSHIP WORKSHOP:

This workshop had a lot more active learning and everyone was on the same page working towards a common vision.

DISCIPLINE AND SMALL GRANTS:

There were 6 people who applied for small and grants and 3 of those were accepted. Small Grants announcement will go out in UPDATE in August.

BUSH UPDATE:

PROJECTS FUNDED:

State Universities got more because they submitted more proposals. There were more institutions that submitted proposal at the institutional level. There were a lot that weren't funded because they were not actively learning or not related to teaching and learning at all.

Kathy suggested that we need to try to put together some assessment tool to better help readers.

PROJECT DIRECTOR POSITION:

We have been working with HR since the end of February and finally had the position approved just last Wednesday.

SURVEY RESULTS:

There was a survey of faculty on teaching strategies. Random faculty were polled and we had a good response rate. Almost 1/2 of faculty were aware of the system wide CTL. 29% said they had participated in faculty development activities.

Those that were early in their career had discomfort using technology and newer ideas.

System doesn't use rewards and are not meeting the needs of many faculty system wide. We need to make faculty feel more comfortable while they are still learning.

MEETINGS FOR NEXT YEAR:

All meetings are from 10:00 a.m. - 2:00 p.m. on, September 14th, 2000, November 6th, 2000, January 23, 2001, March 30, 2001, and May 2, 2001.

ADMINISTRATIVE INFRASTRUCTURE

ELECTRONIC TRANSFERS TO CAMPUSES:

We need to have systems put together to make sure everyone getting paid becomes consistent. We need to put a little responsibility on the campus to make sure it gets paid to the faculty.

Finance is in the process of assigning a liaison on each of the campuses.

We are trying to improve communications and make sure things are done the right way. On the website, there are some updates and we are working to make it more accessible.

INTRA-AGENCY AGREEMENTS:

COMMUNICATIONS:

The year end reports need to be put together better. We need summaries of everything that was done. It was suggested that if faculty thought that the President was going to get a copy it would likely improve the quality of the reports.

PERSONNEL:

CTL FACULTY DEVELOPMENT COORDINATORS:

There are issues on how these positions fit into CTL and how CTL fits into the system office. We want to treat these positions as if they are permanent.

CTL SECRETARY:

We are in the process of hiring one. The position ad was posted last week.

OPENING FOR CHAIR:

There were two votes to nominate Russell Lee. Everyone votes, Russell Lee elected as chair.

ANNOUNCEMENTS:

John O'Brien wanted everyone to know there is no money for faculty to go to Technology conference on August 2.

NEXT MEETING:

The next meeting will be on September 14th, 2001.